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CCWD

March 15, 2016

Office of Community Colleges and Workforce Development
255 Capitol Street NE, Third Floor
Salem, OR 97310

Re: Mycom North America, Inc. Plant Shut Down

To Whom It May Concern:

I write this letter on behalf of Mycom North America, Inc. ("Mycom") in compliance with Mycom's obligations under the Worker Adjustment and Retraining Notification Act of 1988 (29 U.S.C. § 2101 et seq.) ("WARN"). Mycom is in the process of closing down and will not exist going forward. As a result, Mycom is shutting its offices.

We regret to inform you that we have closed the office located at 12602 NE Marx Street, Portland, OR. The office was shut down as of 12/31/2015. The final layoff occurred 3/10/2016, with 2 final employee separations. As this is a complete closing of our office, no bumping rights exist.

We have summarized all the job titles of positions to be impacted, and the total number of employees who were impacted. Also, no unions represent any of the impacted employees.

TITLE	AGE
Construction	
Manager	35
Field	
Technician	55

Please contact Richard Hessler at 678-575-5000 if you have any questions or require any additional information.

Sincerely,

Diane Ford, SPHR